

Third District PTA

PLEASE ATTACH THIS FORM TO EACH SET OF BYLAWS SUBMITTED FOR APPROVAL. Attach additional pages if needed to list all proposed amendments.

TO: Sue Dean
Third District PTA Parliamentarian
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Enclosed is one original and four exact copies (2-sided) of bylaws from

Willett Elementary

PTA/PTSA

Bylaws submitted for approval as:

- A new PTA
- A change of status (name change, PTA to PTSA, etc.)
- Update to most current edition without changes
- Mandatory update required to reinstate charter/recognition
- A complete revision. Amendments proposed as follows:

Page#	Article #	Section #	Proposed Amendments with Explanation
5	V	3(g)	Changed the month from "April" to "March" so that president-elect can attend CA State PTA Convention.
6	V	7	Changed the month from "April" to "March."
7	VI	1(i)	Added, "when possible or at the principals discretion". This language was added at the principals request.
8	VI	2	Added that the executive vice president shall "serve as membership coordinator".
8	VI	3	Added that the first vice president shall serve as "fundraising coordinator".
8	VI	4(f)	Changed "membership chairman" to "first vice president".
9	VI	5	relettered "c → d" "f → e", etc.
9	VI	5(f)	Added as an additional signer → First Vice president.
10	VI	5(k)	Removed language about using certified public accountant.

Willett Elementary PTA By-Laws Changes 2010 (continued)

<u>Page #</u>	<u>Article #</u>	<u>Section #</u>	<u>Proposed Amendments with Explanation</u>
13	VII	1	Reduced the Association Meeting dates to September, January and March. We are doing this in order to increase attendance.
13	VII	2	Changed the annual election meeting to March to comply with the Bylaw requirements.
13	VII	4	Reduced the number of people required to request a special meeting from five (5) to three (3).
14	VII	5	Changed the quorum from twelve (12) to thirteen (13) based upon the Bylaw calculations.
15	VIII	2	Changed the authorized payment of unbudgeted bills from \$500.00 to \$1,000.00 due to the reduction of association meetings.
16	VIII	7	Changed the quorum number from eleven (11) to six (6) based upon the Bylaw calculations.
24	Standing Rule 9		Listed that the only standing committee will be the Hospitality Committee.